

**PUBLIC MEETING OF THE DEWEYVILLE TOWN COUNCIL**

**MINUTES**

**THURSDAY, November 9, 2023**

**7:00 PM**

**DEWEYVILLE TOWN HALL**

**10870 N HWY 38**

**DEWEYVILLE, UTAH**

Attendance: Mayor Lesley Kendrick                      Council Member Jared Doman  
                    Council Member Les Wheatley                      Council Member April Litchford  
                    Council Member Nate Spackman                      Recorder Nancy Page

Absent: none

Visitors: Deputy Braegger, Cheryl Vaillancourt, Kirsten Gull

Meeting opened at **7:00** PM.

1. Prayer was offered by Council Member April Litchford.
2. Pledge was led by Council Member Nate Spackman.
3. Approval of November 9, 2023 Agenda with a correction in Item #6-the Kirsten Gull Annexation Approval should read “approval of the annexation petition” not the approval of the annexation.

7:03 PM      MOTION: Council Member Jared Doman made a motion to approve the November 9, 2023 Agenda with the correction in Item #6. To annexation petition approval not annexation approval. Council Member April Litchford seconded the motion. Motion passes.

Mayor Kendrick	<u>  X  </u>	Aye	<u>      </u>	Nay	<u>      </u>	Abstain	<u>      </u>	Absent
Council Member Wheatley	<u>  X  </u>	Aye	<u>      </u>	Nay	<u>      </u>	Abstain	<u>      </u>	Absent
Council Member Spackman	<u>  X  </u>	Aye	<u>      </u>	Nay	<u>      </u>	Abstain	<u>      </u>	Absent
Council Member Doman	<u>  X  </u>	Aye	<u>      </u>	Nay	<u>      </u>	Abstain	<u>      </u>	Absent
Council Member Litchford	<u>  X  </u>	Aye	<u>      </u>	Nay	<u>      </u>	Abstain	<u>      </u>	Absent

4. Deputy Braegger Report – there were a total of 33 calls in our area for the month of October with 14 of those calls being extra patrols. Deputy Braegger asks everyone to be aware of the time change and keep an eye out for children and pedestrians. Council Member Spackman expressed appreciation for all the extra patrols keeping Deweyville safe. Town asked if burning permits were still available; Deputy Braegger was not sure about this, would need to check with the fire marshall.

5. P&Z Report – provided by Council Member Les Wheatley as P & Z Chairman Whiteford was not in attendance. Council Member Wheatley explained they discussed the need of updating the annexation process to comply with 2023 State of Utah Annexation Regulations and informed the council that Kirsten Gull had begun the annexation process and P & Z had approved. The Gull’s also applied for a conditional use permit which was granted.

**New Business:**

6. Kirsten Gull- presented their Petition of Annexation Application to the council to start the process of annexing their contiguous property into the city limits. She also wanted to obtain a conditional use permit

to allow her parents to live in a trailer while their modular home is completed. This will require a two-vote process: (1) for the approval of the annexation petition, and (2) for the conditional use permit approval. Mayor Kendrick will meet with Kirsten next week with an itemized checklist of annexation procedures.

7:17 PM MOTION: Council Member Les Wheatley made a motion to approve the Petition for Annexation for the Gull property. Council Member Nate Spackman seconded the motion. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Litchford	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent

7:18 PM MOTION: Council Member Nate Spackman made a motion to approve the conditional use permit for Philip & Kirsten Gull, and will begin on the condition that the annexation passes. Council Member April Litchford seconded the motion. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Litchford	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent

7. Kelly Whiteford – Business License – did not attend

8. Amendment to current Fee Resolution - New Fee Resolution #11-2023-01 will include an update to the Water Section of the resolution; base rate is now \$40, not \$30; water impact fees section to include a cost breakdown of what size pipe is used in installation; and to Item #4 New Construction Connection Fee will increase to \$3,000.

7:34 PM MOTION: Council Member Nate Spackman made a motion to approve Fee Resolution #11-2023-01 with the following changes-pg 5-remove water resolution 2007-03 and item #4 of same page-new connection fee of \$3000. Council Member Jared Doman seconded the motion. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Litchford	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent

9. Financial Discussion – Mayor Kendrick informs council that the town will soon start the process for raising taxes for next year. The need for increase includes the BRWCD increase in roof top fees. Question arose about the number of roof top fees being counted and Mayor will check on this. Further discussion will continue in the December TC Meeting.

10. Grants – the needed engineered drawing for asphaltting the town parking lot will be forthcoming allowing the town to proceed in securing a grant for this project. The Mayor, Nancy Page, and Nate Spackman met earlier this week with Direct Technical Assistance to find out what we would qualify for to help with the cost of replacing some culvert replacements. DTA informed us that we would need an H&H Study and a grant would help pay for this cost as well. Mayor Kendrick would like us to apply for as many grants as possible. Council Member Litchford has been instrumental in helping the town secure grants for many projects.

**Public Comments:**

Cheryl Vaillancourt asked about the raise in the water monthly bills. All residents should have received a letter about the increase.

11. Approval of the Minutes for August 17, 2023 –

7:50 PM MOTION: Council Member April Litchford made a motion to approve the minutes for August 17, 2023. Council Member Nate Spackman seconded the motion. Council Member Doman abstained from this vote as he was not in attendance. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	___ Aye	___ Nay	<u> X </u> Abstain	___ Absent
Council Member Litchford	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent

12. Approval of the Minutes for October 12, 2023 – Council Member Wheatley would like to make a change in Item #12 wording – “warranty” to “project”.

7:54 PM MOTION: Council Member Jared Doman made a motion to approve the minutes for October 12, 2023 with the discussed change in Item #12. Council Member Les Wheatley seconded the motion. Council Member Doman and Council Member Litchford abstained from this vote as they were not in attendance. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	___ Aye	___ Nay	<u> X </u> Abstain	___ Absent
Council Member Litchford	___ Aye	___ Nay	<u> X </u> Abstain	___ Absent

13. Approval of the Monthly Bills – Question arose about the attorney fees – was for road issues and Jones & Associates amount will be partially reimbursed by the McMurdie’s for subdivision costs.

7:56 PM MOTION: Council Member Nate Spackman made a motion to approve the monthly bills for November 2023. Council Member April Litchford seconded the motion. Motion passes.

Mayor Kendrick	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Wheatley	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Spackman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Doman	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent
Council Member Litchford	<u> X </u> Aye	___ Nay	___ Abstain	___ Absent

**Council Member Reports:**

14. Lesley Kendrick – has emailed the McMurdie’s about the power to the light poles in Phase I wondering if it is a Rocky Mountain Power issue or what the wait is. If we don’t hear back from them soon, will put a halt on the progress of Phase II. Council Member Wheatley had a question: In the Land Use Ordinance, if there is a certain number of people using a driveway, should there should be a light? Tree Lighting Ceremony will be December 4<sup>th</sup> at 6:00 PM. We also need a Election Canvass Certification approved and sent in to county. Could we have this meeting after the Lighting Ceremony at 6:15 PM? Mayor would like to give appreciation to all those that have worked hard during the summer at the park and cemetery, possibly an Appreciation Dinner for all employees. Suggested to have this dinner the 1<sup>st</sup> Saturday in February 2024 and inquiry if the Tremonton Hospital could cater this.

15. Nate Spackman – not much to report – water good.

16. Jared Doman – outside bathrooms are now closed; new frisbee golf stands are stored in cookshack; sound system is old and outdated, wondering what it would cost to repair or replace; working on some quotes for small pavilions at the park- wondering if NuCor Building Systems would donate, Jared will check with NuCor and also see what the cost would be for a 10'x10' cement pad for pavilions. Sheryl Vaillancourt is interested in helping with a summer activity program.

17. Les Wheatley – everything is shut down at the cemetery. Jared Doman will help Les with the installation of the new doors at the cemetery. The new paved road looks good, but the road to the upper cemetery in need of repair. Also, the bridge needs repair and will include this in next year's budget. Council Member Wheatley is wondering if Cam Rhodes is still interested in having a public meeting about water flooding issues? Jared will call him to see if he would still like to hold a public discussion. Council Member Wheatley missed the Mosquito Abatement Convention, but will do the training on line and is wondering if we ever heard from Margie Burbank on her quest for a business license. We have not.

18. April Litchford – looking at an email about FEMA Grants and would like to know specifically what the town needs.

In closing, Mayor Kendrick informs the council that the Emergency Management Team would like to remind everyone about the Sunday night roll call and if there would be other people that could know about the water other than Nate Spackman in an emergency.

Mayor Kendrick adjourns the meeting.

**Adjourn: 8:33 PM**